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| **PARTICIPANT NAME** | Click or tap here to enter text. |  | **DATE OF BIRTH** | Click or tap. |

 |

1

About the Reimbursement Arrangement (the Agreement)

By signing this agreement, you and the Lifetime Support Authority (LSA) are agreeing that you are subject to the Reimbursement Arrangements as per the Lifetime Support Scheme Rules, Part 16, Rule 6 and attached clauses detailed below.

 **From Date To Date**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **TIME PERIOD FOR THIS REIMBURSEMENT ARRANGEMENT** |  | Click or tap. |  | Click or tap. |

**Treatment, care and
support service or activity Service details Comments**

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2

How do I seek Reimbursement for services I have paid for as an LSS Participant or Decision Maker?

For services, such as travel to appointments, pharmaceutical products and any other service directly related to the
Motor Vehicle Injury that have been approved by the LSA, please include the details of the service in the table (Section 1)
for reimbursement.

**IMPORTANT NOTE:** You will need to ensure that you provide the LSA with the relevant receipts and documentation showing that you have paid for the service within a 12-month period to enable reimbursement. Any receipts submitted after **12 months from the date of the service** will not be reimbursed. Please discuss with your LSA Service Planner if you need any further explanation.

# Participant / Decision Maker to sign this Reimbursement Agreement:

[ ]  **I understand this Reimbursement Arrangement is subject to the clauses outlined in the LSS Rules, Part 16, Rules 6.3.**

**Participant / Decision Maker Name Participant / Decision Maker Signature Date**

|  |  |  |  |  |
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| Click or tap here to enter text. |  | Click or tap here to enter text. |  | Click or tap here to enter text. |

3

Reimbursement Agreement Clauses

* The Treatment, Care and Support (TCS) services or activities covered by this Reimbursement Agreement are described in the table (Section 1).
* Reimbursements will only be made on the presentation of receipts or other evidence that the LSS Participant or Decision Maker has paid for the goods or services in question that relate directly to the Motor Vehicle Injury.
* Receipts or evidence to support services received and paid for by the Participant (for example: logbooks recording travel, statutory declaration or other evidence) must be submitted within 12 months of the service. Cost incurred will not be considered for reimbursement by the LSA after the 12-month timeframe.
* This Reimbursement Arrangement can be altered, suspended or terminated where both parties agree in the following circumstances:
	+ The TCS needs of the Participant have changed; or
	+ The Participant or Decision Maker, no longer wishes to have a Reimbursement Arrangement in place.
* The LSA can decide to cancel, suspend or change the agreement in the event of:
	+ Fraud by the Participant or Decision Maker or a person for whom they are responsible.
	+ Undue influence by third parties over the Participant or Decision Maker.
	+ In the event that the Participant or Decision Maker becomes deceased.
	+ The emergence of risk that the LSA considers to be unreasonable in the circumstances; or
	+ The Participant or Decision Maker no longer having decision making capacity; or
	+ The Decision Maker no longer having authority to act on the Participant’s behalf.
* Alteration, suspension or termination of this Reimbursement Agreement under Part 16 Rule 6.3.7 of the LSS Rules is outlined below:
	+ Parties to discuss and agree requested alteration, suspension, or termination.
	+ If altered, the LSA shall provide an amended Reimbursement Agreement to the Participant or Decision Maker. The amendments will not come into effect until it is signed by the LSS Participant or Decision Maker and the LSA.
	+ If suspended or terminated, the LSA shall provide written notice to the LSS Participant or Decision Maker, of the suspension or termination, including the date of effect.
* The LSA may seek recovery of funds under Part 16, Rule 6 as a debt due to the Crown.

# More information

If you require more information about the Reimbursement Arrangement Clauses, please refer to LSS Rules, Part 16, Rule 6.3 or speak to your Service Planner, call us on 1300 880 849 or email lifetime.support@sa.gov.au

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