As a funded provider of services to Lifetime Support Scheme participants, you are required to inform the LSA of certain changes and events, especially those that substantially affect your ability to provide supports and services to LSS participants.

To notify the LSA of changes or events as a result of the COVID-19 outbreak please complete this form and send it to [LSAFeedback@sa.gov.au](mailto:LSAFeedback@sa.gov.au) within one business day.

|  |  |
| --- | --- |
| **Service Provider Name** |  |
| **Name of the Notifier** |  |
| **Role of the Notifier** |  |
| **Phone Contact Details of Notifier** |  |
| **Email details of Notifier** |  |

**Please select event type below**

Events that extensively limits your ability to comply with your accredited practice standards

Events that seriously impair your ability to deliver services to participants

The inability to provide workers for essential services to participants

The cessation, on a temporary or permanent basis, of the provision of services or supports that you are contracted to provide

A worker that has had recent contact with a participant has been tested for COVID-19 and is currently in self isolation awaiting results\*

A worker has been confirmed as having COVID-19\*

A participant has been confirmed as having COVID-19

\*The name or any other identifying details of the worker are not required as this is their individual health information and is sensitive information.

Please provide further details, ensuring you provide details of:

* outlets impacted
* suburbs impacted
* number of staff affected
* name of participants impacted
* any decision of your organisation to minimise potential infection through discontinuation of certain supports
* class of supports impacted

|  |
| --- |
|  |

Please provide detail of actions taken to date in managing the above disclosures, including - where impacts to the provision of critical supports to NDIS participants has been identified - the alternative arrangements (in line with provider contingency planning) made to ensure continuity of supports.

|  |
| --- |
|  |

Any other relevant information

|  |
| --- |
|  |

The LSA Quality and Safety Team will confirm receipt of this notification within one business day and will be in contact if further information is required by the LSA.